

REGULAR MEETING / BOARD RETREAT MINUTES

June 18, 2016

Executive Session – 9:00 a.m.

Public Meeting – 10:00 a.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

The meeting was called to order at 9:05 a.m. by Board President, Zoltan Ambrus, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Jack Dempsey, Ellwood Cutler, Kristen Fabriczi, Theresa Joyce, Carmela Noto, Cathy Palmieri and Keerti Purohit.

The following member was absent: Olga Phelps

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey and no members of the public.

II. CALL TO EXECUTIVE SESSION

On a motion by Mrs. Palmieri, seconded by Mr. Dempsey, and carried unanimously, the Board agreed to convene at 9:05 a.m. to discuss personnel, H.I.B., and legal issues.

On a motion by Mr. Dempsey, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to adjourn executive session at 10:00 a.m.

On a motion by Mrs. Palmieri, seconded by Mr. Dempsey, and carried unanimously, the Board agreed to reconvene to public session at 10:08 a.m. with 4 members of the public.

III. The Secretary called the roll.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Ms. Gensel spoke about the following:

- Wendy Michels, Language Arts Teacher at Branchburg Central Middle School, was invited to present at the 2016 School Boards Workshop in October.
- Rokiah Barry, Art Teacher at Stony Brook Elementary School, was named 2016 Elementary Division Award Winner from the Art Educators of New Jersey.

- Matthew Barbosa, Principal of Branchburg Central Middle School, was awarded a \$5,000 grant from Youth Service America to help develop the peer leadership program at Branchburg Central Middle School.
- The Branchburg Central Middle School GATE program was recognized by the Neag Center for Creativity, Gifted Education and Talent Development at the University of Connecticut.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Dempsey, seconded by Mr. Cutler that Items VIII.A. through VIII.B., be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.B. were unanimously approved by Roll Call with Mrs. Noto abstaining on Item VIII.A.

Mr. Ambrus welcomed new Board member, Keerti Purohit to the Branchburg Township Board of Education.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Regular Meeting and Executive Session of May 19, 2016.

B. Annual Appointments/Designations

1. Petty Cash Allocation

It is recommended that the following Petty Cash dollar amount be allocated to each location as follows:

- a. Branchburg Central Middle School \$250.00
- b. Stony Brook School \$150.00
- c. Whiton Elementary School \$150.00
- d. Transportation \$300.00
- e. Instructional Services \$100.00
- f. Board Office \$50.00

2. Personnel

It is recommended that the following appointments be approved:

<u>Position</u>	<u>2016-2017</u>
Board Secretary	Theresa Linskey
Attendance Officer	James Butler
Board Attorney	David Rubin
Negotiations Services	Anthony Sciarrillo of Sciarrillo, Cornell, Merlino, McKeever & Osbourne
Insurance Advisor.....	Hughes-Plumer & Associates
Health Insurance Broker/.....	
Consultant.....	Integrity Consulting Group
Health & Safety Officer	Theresa Linskey
504 Officer	TBD
Right-to-Know Contact	
Person	John Hindmarch
A.H.E.R.A.	
Representative	John Hindmarch
Integrated Pest Management	
Coordinator.....	John Hindmarch
Public Agency	
Compliance Officer	Theresa Linskey
Purchasing Agent	Theresa Linskey
Bond Counsel	Lisa Gorab of Wilentz, Goldman & Spitzer
Financial Advisor	Robbi Acampora of Phoenix Advisors LLC
Hazard Communications	John Hindmarch
Indoor Air Quality	
Contact.....	John Hindmarch
H.I.B. District Coordinator.....	Heather Mastroserio
Affirmative Action Officer.....	Danielle Shober

IX. POLICY

There was no Policy Committee report.

X. EDUCATION

Motion by Mr. Dempsey, seconded by Mr. Cutler that Items X.A. through X.B. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.B. were unanimously approved by Roll Call.

There was no Education Committee report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

2016-2017 Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking/ Mileage	Total
2016 American Speech-Language-Hearing Association's Convention Philadelphia, PA	Karen Dionisio 11-000-223-580-05-144	11/17/2016 through 11/19/2016	\$385.00	N/A	N/A	\$45.00	\$430.00
2016 American Speech-Language-Hearing Association's Convention Philadelphia, PA	Debra Gesualdo 11-000-219-580-03-001	11/16/2016 through 11/18/2016	\$385.00	N/A	N/A	\$25.00	\$410.00
Wilson Language Training New York, NY	Donna Meehan 20-270-200-500-02-649	8/2/2016 through 8/3/2016	\$518.00	N/A	N/A	\$10.00	\$528.00
Teaching Practices and Instructional Strategies that Position Students Closer to Reading and Writing Excellence Rutgers, University, NJ	Amanda Roper 20-270-200-500-02-649	4/24/2017	\$150.00	N/A	N/A	N/A	\$150.00
Solving Common Problems of Practice through Project – Based Pedagogy Rutgers, University, NJ	Amanda Roper 20-270-200-500-02-649	6/2/2017	\$150.00	N/A	N/A	N/A	\$150.00
Could Early Intervention Reverse Symptoms of Autism? Edison, NJ	Nancy Ryan 11-000-219-580-03-001	7/20/2016	\$209.99	N/A	N/A	N/A	\$209.99

B. Acceptance of Out-of-District Special Education Placement

Sending District	Student ID #	Tuition/Aide	Effective Dates
Warren Township School	#7010314183	ESY: \$2,357.83 SY: \$61,640.40 Total Tuition: \$63,998.23	ESY: 7/5/2016 through 8/11/2016 SY: 9/6/2016 through 7/20/2017

XI. HUMAN RESOURCES

Motion by Mr. Dempsey, seconded by Mrs. Noto that Items XI.A. through XI.R., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.R., were unanimously approved by Roll Call with Mrs. Palmieri and Mrs. Joyce abstaining on Item XI.L.

There was no Human Resources report.

A. Approval of 2016-2017 Contracts for Non-Represented Staff

It is recommended that the Board approve the following 2016-2017 contracts for Non-represented Staff, as noted, to be paid through Payroll from the General Fund, and sufficient funds are available in the 2016-2017 budget.

Non-aligned 12-month Staff	
Name/Position	2016-2017 Contract
John Hindmarch, Supervisor of Building & Grounds	\$80,000
Keith Dunford, Maintenance Department	*\$55,531
Mikulas Dudjak, Maintenance Department	\$51,250
Robert Cline, Transportation Supervisor	\$100,354
Theresa Linskey, School Business Administrator	*\$140,250
William Wutke, Mechanic	\$71,048
Orlando Macario, Head Mechanic	\$72,522
Eric Schaefer, Information Technology Manager	\$87,125
Christopher Jacobsen, IT Systems Administrator	\$46,125
John Beisler, Network/PC Support Technician	\$34,000
Caroline Flamos, Supervisor of Language Arts/Literacy	\$87,000
Jennifer Hauser, Supervisor STEM & Arts	\$89,610

*Includes \$3000 Stipend

Non-aligned 10-month Staff	
Name/Position	2016-2017 Contract
Rose Marie Pellegrino, Office Aide (BCMS)	\$20,504
Nancy Kunz, Office Aide (WES)	\$20,504
James Butler, Attendance Officer	\$10,619

Tenured Confidential Secretaries Effective July 1, 2016 through June 30, 2017	
Name/Position	2016-2017 Contract
Cathy DiCosimo, Confidential Secretary to the Business Administrator/Board Secretary	\$57,524
Susan Raimundo, Secretary – Payroll Assistant/Accounts Payable/Receptionist	\$51,975

Non-tenured Confidential Secretary effective July 1, 2016 through June 30, 2017	
Name/Position	2016-2017 Contract
Karen Muller, Executive Assistant to the Superintendent	\$60,268

Non-aligned Contracts for Lunchroom Aides effective September 1, 2016 through June 30, 2017	
Name/Position	2016-2017 Contract
Donna Baron, Whiton Elementary School	\$10.53 hr
Suetlana Chait, Whiton Elementary School	\$10.53 hr
Annie Cohen, Whiton Elementary School	\$10.53 hr
Yan Sheng Lu, Stony Brook School	\$10.00 hr
Heloisa Richards, Central Middle School	\$10.00 hr
Fern Sheinmel, Stony Brook School	\$10.53 hr

Non-aligned Contracts for Part-Time Nurse Aide-Bus Route effective September 1, 2016 through June 30, 2017		
Name	Position	Rate
Bernadette McGovern	Part-Time Nurse Aide-Bus Route	\$30.00 per hour <i>(not to exceed 30 hours per week)</i>

Summer Bus Drivers	
Name	2016-2017 Step/Hourly Rate*
Benjamin Bretherick	2/\$26.45
Martha Jane Brown	OG/\$28.46
Joyce Engesser	12/\$28.06
Christine Fawcett	3/\$26.45
James Ferraro	10/\$27.86
Michelle McFadden	OG/\$28.46
Mark Menafro	4/\$26.85
Lucyna Nauerz	13/\$28.06
Edna Petritsch	4/\$26.85
Susan Reid	14/\$28.26
Debra Schnitzer	6/\$27.25
Sheila Taylor	OG/\$28.46
Anthony Tomaro	6/\$27.25
Jayne Vanderhoof	14/\$28.26

*Salary adjustments to be determined upon successful completion of negotiations.

B. Approval of 2016-2017 Substitute Teachers and Substitute Instructional Aides

Katherine Aldabagh	Deborah Gottshalk	Joanne Powser
Barbara Aspin	Glenn Gottshalk	Maria Lucita Rena
Darlene Bernhard	Mary Gruber	Jennifer Richardson
Harold Blackstone	Elizabeth Harrity	Karin Romero
Kathryn Blackstone	Marie Liz Howard	Noelle Ruperto
Priscilla Brown	Anuradha Jain	Emma Ryan
MaryAnn Bryden	Samantha Jasiak	Christine Santangelo
Lauryn Burnett	Danielle Jones	Sarah Sasiak
Mary Calo	Lisa Katz	Lori Satterlee-Rinaldi
Thessalia (Lia) Carrier	Jillian Kirby	Kanwal Sayani
Marietta Carter	Margaret Kramer	Mary Schwartzstein
Padmini Chalikonda	Kjirsten Kurzweil	Anajali Shah
Cathleen Ciarelli	Jillian Leitstein	Mary Ann Sherry
Abigail Cohn	Nicole Lewis	Timothy Smith
Laura Cohn	Melanie Marconi	Kerri Spotts
Claudia Cuallo	Paige Matt	Stephanie Stansfield
Jessica Czarkowski	Jennifer Mendonca	Cheryl Stedtler
Yetunde Demuren	Durga Neti	Robert Strano
Ashlie Dente	Victoria Nguyen	Heather Sullivan
Maria DeSimone	Mary Alice O'Neill	Jennifer Testa
Laura Eville	Meghan O'Neill	Andrew Tully
Veronica Ferro-Andrade	James Palumbo	Ilona Tyline

Dawn Floyd	Melisa Pampani	Salina Vitale
Lauren Fox	Shannon Parfitt	Michelle Weighart
Padmalochani Ganesh	Melody Pазian	Amy Williams
Kevin Gaul	Carol Pereira	Susan Williams
Kim Gislao	Shelby Possessky	Kathleen Woodbury
David Goldman		

C. Approval of Substitute Instructional Aides

Susan Butensky	Theresa Kelly
Kylyn Everson	Emma Ryan
Vernon Hopper	Shelia Zolin

D. Approval of Substitute Clerks

Susan Butensky	Susan Reid (Transportation)
Laura Cohn	Debra Schnitzer (Transportation)
Margaret Esposito	Kerri Spotts
Melissa Pampani	Susan Williams
	Shelia Zolin

E. Approval of Substitute Nurses

Madeline Anacker	Trudy Rossetti-McKenna
Amy Chevere	Dorothy Saling
Bernadette McGovern	Kimberly Scully
Tracey O'Rourke	Janis Upton
Irene Pirog	

F. Approval of Substitute Bus Drivers

Elaine Brogan	Deborah Loris
Alan Coburn	Randall Miller
Stephen Coy	Phillip Ridder
Adolfo Kohara	Siegbert Suchomel
Randall Miller	Charles Yarnell

G. Approval of Contracted Personnel as Substitute Bus Drivers

It is recommended that the Board approve the following contracted personnel as Substitute Bus Drivers, as needed, at no additional pay:

Robert Cline	Orlando Macario
Marci Cole (Readington Dispatcher)	William Wutke
Raymond Cree (Readington Mechanic)	

H. Approval of Substitute Custodian/Maintenance Workers

Name	Hourly Rate
Alan Coburn	\$15.00
Vasil Hlinka	\$14.00

I. Approval of Resignation

Name	Name of Action	Position	Location	Effective Date
Leah Barron	Resignation	Special Education Teacher	BCMS	6/30/2016
Elisabeth Patten	Resignation	Vocal Music	Stony Brook	6/30/2016
Leonard Polumbo	Resignation	Transportation	District	6/30/2016

J. Approval of Staff Transfers

It is recommended that the Board approve the following staff transfers as noted, effective July 1, 2016.

Name	From	To	Salary
Cindy Buckley	Secretary Supervisor of Special Services	Personnel Secretary, Superintendent's Office	\$57,525
Linda Geise	Clerk, Buildings and Grounds/Technology	Secretary, Supervisor of Special Services	* Step 3 Secretary Guide
Kris Jacobs	Secretary Stony Brook Elementary School	Secretary, Buildings and Grounds/Technology	*\$58,383
Debra Molinaro	Personnel Secretary Superintendent's Office	Secretary, Stony Brook Elementary School	*\$58,383

*Salary adjustments to be determined upon successful completion of negotiations

K. Approval of 2016-2017 Extracurricular Stipend Positions

It is recommended that the Board approve the following listing of Athletic and Nonathletic Extracurricular Stipend Positions for the 2016-2017 school year as noted, and sufficient funds are available in the 2016-2017 budget.

Athletic Extracurricular Stipends

Name	Position
Michael Clark, John Gottsalk, James Landry, Paul Mehnert, Nina Manger, Lori Villanova, Erin Rimpler	Fall, Winter and Spring Intramurals (SBS)
Katie Fox	Athletic Coordinator (BCMS)
TBD	Boys Soccer A Team (BCMS)
Robert Wright	Boys Soccer B Team (BCMS)
Randy Kupcha	Girls Soccer A Team (BCMS)
Kelly Graham	Girls Soccer B Team (BCMS)
Christopher Shollenberger	Boys Basketball (BCMS)
Robert Wright	Girls Basketball (BCMS)
Tiffany Stulack	Timekeeper (BCMS)
JanMarie Motz/John Gottshalk	Crowd Control (2 staff) (BCMS)
TBD	Cheerleading (BCMS)
Kristen Murphy	Dance Team (BCMS)
Robert Wright	Baseball (BCMS)
Andrew Uporsky	Softball (BCMS)
Randy Kupcha	Girls Lacrosse (BCMS)
Justin Rogoff	Boys Lacrosse (BCMS)
Amy Finkenaur	Cross Country (BCMS)
TBD	Cross Country (BCMS)
TBD	Wrestling Coach

Non-athletic Extracurricular Stipends

Name	Position
Paul Mehnert	Science Fair (SBS)
Rokiah Barry	Art Club Advisor (SBS)
Rokiah Barry	Art Show (SBS)
Toni Lynn Burke	Talent Show Coordinator (SBS)
John Gottshalk	Grade 4 Team Leader (SBS)
Deb Adam	Grade 5 Team Leader (SBS)
Michael Clark	Specials Team Leader
Cindee Straube	Science Fair (WES)
Christopher Boehm	Art Show (WES)
Lisa Quinn	Grade K Team Leader (WES)
Melissa Fitzgibbon	Grade 1 Team Leader (WES)
Tara Forsyth	Grade 2 Team Leader (WES)
Brad Moor	Grade 3 Team Leader (WES)
Erica Patente	Specials Team Leader (WES)
Donna Cardamone	Student Council Advisor (BCMS)
Kathleen Gaston/Kelly Graham	Yearbook Advisor (BCMS)
Devra Hobbs	School Newspaper (BCMS)
Amy Langston	Vocal Ensemble (G&B) (BCMS)
Debbie Glick	Drama Coach (BCMS)
Kristine DeNicuolo	Instrumental Music Concert Prep 7-8 (BCMS)
Kate Katz	Instrumental Music Concert Prep 6 (BCMS)
Noel Maroon	Strings Concert Prep (BCMS)
Amy Langston	Vocal Concert Prep (BCMS)
TBD	Woodwind Ensemble (BCMS)
Kate Katz	Jazz Band (BCMS)
Randy Kupcha	Art Club (BCMS) (6 sessions)
Randy Kupcha	Art Shows Coordinator (2 staff) (BCMS)
Randy Kupcha	Teen Arts Coordinator (BCMS)
Tim Spork	Robotics Club (BCMS)
Danielle DuFermont	Assistant Drama Coach (BCMS)
Suzanne Updegrove	Odyssey of the Mind (BCMS)
Maggie Emmons	Science Club (BCMS)
Justin Rogoff	Talent Show Coordinator (BCMS)
Randy Kupcha	Scenic Director (BCMS)
Maggie Emmons	Math Counts (BCMS)
Kathy Gorski	Culture Club (BCMS)
Lucyna Plaza	Science Fair
Donna Cardamone, Michele Jordan, Janice Monetti	Guided Study (BCMS)
Shannon Heaney	Champions Team Leader (BCMS)
Katie Fox	Olympians Team Leader (BCMS)
Deborah Volpe	Force Team Leader (BCMS)
Matthew Ross	Trailblazers Team Leader (BCMS)
Kristyn Perello	Pathfinders Team Leader (BCMS)
Amy Finkenaur	Innovators Team Leader (BCMS)

L. Approval of District Webmaster

Name	Salary	Hours	Effective Date	End Date	Discussion
Toni Gooding	\$20.00 per hour	Up to 20 hours per week	7/1/2016	6/30/2017	Replacement for Sue Senate

M. Approval of Summer Curriculum Work

Content Area	Staff	Hours	Rate	Staff
Mentor Program	Donna Cardamone, Kathy Gorski	15	\$41.00	6-8
Mentor Program	Elizabeth Urbanski, Suzanne Updegrove	30	\$41.00	6-8
Guidance Program	Donna Cardamone, Kathy Gorski	15	\$41.00	6-8

N. Approval of Nursing Services for Out of District Student

It is recommended that the Board approve Bayada Home Health Care Inc. for Nursing Services to provide medical assistance on the bus trip to and from the Developmental Learning Center of Warren for student #7737812861, at an hourly rate of \$44.50/hour for LPN and \$54.50 for RN Services not to exceed 6 hours daily, for the 2015-2016 extended school year and 2016-2017 school year to be paid by purchase order through the General Fund, and sufficient funds are available in the 2016-2017 budget.

O. Approval of Substitute Nursing Services for Out of District Student

It is recommended that the Board approve Bayada Home Health Care Inc. for Substitute Nursing Services to provide medical assistance on the bus trip to and from Developmental Learning Center of Warren for student #7737812861, at an hourly rate of \$44.50/hour for LPN and \$54.50 for RN Services not to exceed 6 hours daily, for the 2015-2016 extended school year and 2016-2017 school year to be paid by purchase order through the General Fund, and sufficient funds are available in the 2016-2017 budget.

P. Approval of Transportation Office Aide

Name	Salary	Hours	Effective Date	End Date	Discussion
Lucille Polizzi	\$15.00 per hour	5 hours per day 25 hours per week	7/1/2016	6/30/2017	Replacement for Donna Eckel

Q. Approval of Consultant to Provide Data Support

It is recommended that the Board enter into an agreement with Educational Consulting – Jacquelyn C. Matthews, to provide data support, training and completion of NJSmart submissions for the district from July 1, 2016 through June 30, 2017 at an hourly rate of \$100.00, not to exceed \$36,000.00, to be paid by purchase order from Account# 11-000-252-340-09-583 and sufficient funds are available in the 2016-2017 budget.

R. Approval of Hiring of Staff Resolution

It is recommended that the Board authorize the Superintendent to hire staff as necessary prior to the Board of Education meetings in July, August and the first Board of Education meeting in September 2016 with approval of the Human Resource Committee and a member of the Board Leadership Team. Confirmation of these appointments will be made by the Board of Education at the next Board of Education meeting.

XII. BUSINESS

Motion by Mr. Dempsey, seconded by Mrs. Palmieri that Items XII.A. through XII.Y, be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.Y. were unanimously approved by Roll Call.

Mr. Ambrus highlighted the following items discussed at the June 17, 2016 Business Committee meeting:

- Final drawings related to the Stony Brook Elementary School paving project;
- Stony Brook Elementary School Main Office renovations and library carpet replacement;
- Stony Brook Elementary School badge access upgrades;
- Whiton Elementary School hallway lights upgrade to LEDs;
- Whiton Elementary School new carpet for the library;
- Whiton Elementary School sections of sidewalk replacement;
- Possible removal of the playground at Old York School;
- Possible future move of the transportation department to Old York School;
- Replacement of certain HVAC units at Whiton Elementary School;
- Band and cafeteria door replacement at Branchburg Central Middle School;
- Board Office carpet replacements and badge access upgrades.

A. Bill List

It is recommended that the Board approve the List of Bills for the period May 20, 2016 through June 18, 2016, totaling \$1,311,371.54, and ratify the Payroll for the period May 20, 2016 through June 18, 2016, totaling \$949,640.43.

B. Secretary's Report

The Report of the Secretary for May 2016 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for May 2016 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2015-2016 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of May 2016 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of May 2016.

E. Monthly Transfer Report

It is recommended that the Board approve the May 2016 Monthly Transfer Report.

F. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for June 18, 2016 through June 30, 2016 and July 1, 2016 through July 21, 2016 prior to the next regularly scheduled meeting of July 21, 2016 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the July 21, 2016 meeting for ratification.

G. Approval of Nonpublic Technology Purchases

It is recommended that the Board approve the following nonpublic technology purchases:

Apples & Books Learning Center

Blinds.com: Economy Light Filtering Cordless Cellular Shade
 Color: Biscuit BH 007; Width: 58 ¾; Height: 58 ½
 Quantity: 1 @ \$111.68 \$111.68
 SCEESC Admin. Fee (Up to 5%) \$ 5.58

Funded: \$150.00; Expending: \$117.26

Kangaroo Kids

B&H Photo Video: Swann Alpha Series 4-Channel
 960 H DVR with 500 GB HDD and
 650 TVL Bullet
 B&H #SWDVK4ALP14U
 MFR #SWDVK-4ALP14-US
 Quantity: 1 @ \$190.99 \$190.99
 SCEESC Admin. Fee (Up to 5%) \$ 9.55

Funded: \$250.00; Expending: \$200.54

H. Approval of Food Service Company for the 2016-2017 School Year

It is recommended that the Board approve Maschio’s Food Services, Inc., as the food service management company for the 2016-2017 school year in accordance with N.J.S.A. 18A:18A-42, with a management fee for the 2016-2017 school year of \$16,340.00 and a minimum profit guarantee of \$45,000.00.

I. Approval of Lunch Prices for the 2016-2017 School Year

It is recommended that the Board approve the following School Lunch Prices for the 2016-2017 school year:

Item	2015-2016	2016-2017
Student Lunch - Elementary	\$2.65	\$2.75
Student Lunch - Middle	\$2.80	\$2.90
Adult Lunch	\$3.30	\$3.40

J. Capital Reserve

BE IT RESOLVED to approve a capital reserve deposit in the amount of up to \$1,200,000.00 to fund capital projects included in the District's Long Range Facilities Plan in accordance with N.J.A.C. 6A:23A-14.3.

K. Tuition Reserve

BE IT RESOLVED to approve a tuition reserve deposit in the amount of up to \$900,000.00 to fund anticipated tuition adjustments in the 2016-2017 school year in accordance with N.J.A.C. 6A:23A-14.4.

L. Emergency Reserve

BE IT RESOLVED to approve an emergency reserve deposit in the amount of up to \$100,000.00 to fund unforeseen emergency expenditures in the 2016-2017 school year in accordance with N.J.A.C. 6A:23A-14.4.

M. Legal Reserve

BE IT RESOLVED to approve a legal reserve deposit in the amount of up to \$100,000.00 to fund unforeseen legal expenditures in the 2016-2017 school year in accordance with N.J.A.C. 6A:23A-14.4.

N. Approval of Lease for Old York School

WHEREAS, the Branchburg Township Board of Education is desirous of leasing a portion of the former Old York School not presently needed for school purposes; and

WHEREAS, The Jointure for Community Adult Education, Inc., has represented that it is an entity to which the Board may lease said property without public bidding pursuant to N.J.S.A. 18A:20-8.2;

NOW, THEREFORE, BE IT AGREED, that the Board hereby approves, and authorizes its President to execute, a written lease agreement with The Jointure for Community Adult Education, Inc., to lease a portion of Old York School, pursuant to N.J.S.A. 18A:20-8.2, for a term commencing July 1, 2016 and ending June 30, 2017.

O. Approval Authorizing Execution of an Agreement with the Morris County Cooperative Pricing Council to Renew Membership therein for the Period of October 1, 2016 through September 30, 2021

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, Branchburg Township School District desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency to renew its membership of the MCCPC for the period of October 1, 2016 through September 30, 2021.

BE IT RESOLVED, by the Branchburg Township School District, County of Somerset, State of New Jersey as follows:

1. The Branchburg Board of Education of the Branchburg Township School District hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2016 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership of the MCCPC for a five (5) year period from October 1, 2016 through September 30, 2021.
2. The Branchburg Township School District School Business Administrator is hereby directed to submit a copy of this adopted Resolution along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Branchburg Township School District officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

P. Approval of Continuation of Transportation Jointures with Somerville Board of Education

It is recommended that the Board approve continuation of the Joint Transportation Agreements between the Branchburg Township Board of Education and the Somerville Board of Education with the Somerville Board of Education paying the Branchburg Township Board of Education for providing school buses for the following 2016-2017 school year:

Service	Cost to Somerville
Branchburg Transportation to provide a school bus for shuttling students between Somerville High School and Somerset County Vocational School as noted	\$7,170.00
Provide a school bus for athletic transportation and field trips on an as-needed basis	\$56.00 per hour per bus
Provide additional transportation on an as needed basis	\$56.00 per hour per bus

Q. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement (Reference XII.O.) with the Readington Township Board of Education for the provision of pupil transportation services to students of both school districts for the period July 1, 2016 to June 30, 2017 with terms and conditions set forth therein.

R. Approval of Carpet Replacements

It is recommended that the Board approve the installation of carpeting, as noted, to be paid by purchase order and sufficient funds are available in the 2016-2017 budget.

Location	Room	Cost	Account
Whiton	Library	\$19,277.25	12-000-400-450-08-612
Whiton	Computer Room	\$7,774.15	12-000-400-450-08-612
Stony Brook	Library	\$13,410.74	12-000-400-450-05-612
Central Middle School	Main Office	\$10,072.51	12-000-400-450-04-612

S. Approval of Resolution Authorizing the Disposal of Maintenance Equipment

It is recommended that the Board approve the following resolution authorizing the disposal of maintenance equipment through GovDeals.

WHEREAS, the School District is the owner of certain maintenance equipment which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said maintenance equipment in "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Branchburg Township in the County of Somerset, as follows:

- (1) The sale of the maintenance equipment shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The maintenance equipment to be sold is as follows:
 - Toro Snowblower 150
Serial #44910-60168
 - Toro Groundsmaster
Model and Serial #30788-90910

- (5) The maintenance equipment identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said school buses.
- (6) The School District reserves the right to accept or reject any bid submitted.

T. Approval of Cafeteria Furniture

It is recommended that the Board approve the replacement of tables and chairs in the Central Middle School Cafeteria in the amount of \$21,151.89 to be paid by purchase order from account #61-910-310-610-01-000 and sufficient funds are available in the 2015-2016 budget.

U. Approval of New Pitney Bowes Postage Machine

It is recommended that the Board approve the purchase of a new DM475 Pitney Bowes Postage Machine in the amount of \$7,299.50, New Jersey State Contract #A75237, to be paid by purchase order from account #12-000-252-730-09-000 and sufficient funds are available in the 2015-2016 budget.

V. Approval of Submission of Stony Brook School Parking Lot Improvements Construction

The Branchburg Board of Education approves the submission of Stony Brook School Parking Lot Improvements Construction, State Project #0510-060-16-1000 by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking state funding for this project as part of the submission. This project is not included in the District’s Long Range Facilities Plan list of projects to be completed and, therefore, the Board of Education approves the School District’s Long Range Facilities Plan to include this project.

W. Approval of Trash Removal at Schools

It is recommended that the Board approve Republic Services, Inc. to provide trash removal throughout the district, as noted, at a total cost of \$11,312.00 plus an additional \$125.00 if extra pick-ups are needed, to be paid through Purchase Order, and sufficient funds are available in the 2016-2017 budget.

Location	Cost	Account #
Whiton Elementary School	\$4,158.00	11-000-262-420-08-420
Stony Brook Elementary School	\$2,996.00	11-000-262-420-05-420
Central Middle School	\$4,158.00	11-000-262-420-04-420

X. Approval of Purchase of One Savin Copier

It is recommended that the Board approve the purchase of one Savin MP6002SP Copier from Atlantic, Tomorrow’s Office at a cost of \$11,886.00 as per New Jersey State Contract #A40467 from Account #12-000-240-730-08-609 for Whiton Elementary School, and sufficient funds are available in the 2016-2017 budget.

Y. Approval of Award for Parking Lot Paving Project at Stony Brook Elementary School

It is recommended that the Board award Tilcon New York Inc., as party to the Morris County Cooperative Bidding Services, the parking lot paving project at Stony Brook Elementary School at a price of \$33,890.00, not to exceed \$40,000.00, to be paid through Account #12-000-400-450-05-612 and there are sufficient funds in the 2015-2016 budget.

XIII. PUBLIC COMMENT

Mrs. Amy Ramsden referenced the following items:

- Clarification of stipends listed on Item XI.A.;
- Transportations possible move to Old York School property;
- Old York School playground maintenance; and
- Placing the Board of Education term expirations on the district website.

Mrs. Lauren Bozzuti spoke about the following items:

- Status of field trip discussions; and
- Curriculum Development work being done over the summer.

Mrs. Robyn Abramo spoke about the following items:

- Parent workshop held at Branchburg Central Middle School;
- Computer integration in the classroom;
- ICE program;
- Clarification of Item XI.R. on the agenda; and
- The appointment of Mrs. Dee Shober to Principal of Whiton Elementary School.

XIV. BOARD LIAISON REPORTS

There were no Board Liaison reports.

XV. BOARD FORUM

Mrs. Fabriczi spoke about moving forward to achieve future goals in the district.

XVI. EXECUTIVE SESSION

There was no second Executive Session.

XVII. ADJOURNMENT

On a motion by Mr. Dempsey, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to adjourn the Regular Board of Education meeting at 11:01 a.m.

XVIII. BOARD RETREAT

On a motion by Mr. Dempsey, seconded by Mrs. Noto, and carried unanimously, the Board agreed to convene at 11:15 a.m. to the Board Retreat.

The Board facilitator, Gwen Thornton from New Jersey School Boards Association, led the Board Retreat on the following items:

- Board Self-Evaluations;
- Board Goals; and
- District Goals

On a motion by Mrs. Palmieri, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn the Board Retreat meeting at 12:25 p.m.

Respectfully Submitted,



Theresa Linskey
School Business Administrator/Board Secretary